

**AMBOY CUSD #272 SUBSTITUTE (NON-TEACHING) EMPLOYMENT APPLICATION**

Please remit completed application to Amboy CUSD #272 District Office – 11 E Hawley St Amboy, IL 61310

SUBSTITUTE POSITION DESIRED (CIRCLE ALL THAT APPLY) :

PARAPROFESSIONAL    BUS AIDE    HEALTH AIDE    OFFICE AIDE    COOK    CUSTODIAN

(Please print legibly)

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

CELL PHONE (    ) \_\_\_\_\_ EMAIL (    ) \_\_\_\_\_

*WORK EXPERIENCE – Please use back if more room is needed)*

<i>Position</i>	<i>Employer</i>	<i>City &amp; State</i>	<i>Dates</i>

ARE YOU NOW EMPLOYED (if yes – please indicate where) NO \_\_\_\_\_ YES \_\_\_\_\_

PLEASE LIST DAYS / HOURS AVAILABLE: \_\_\_\_\_

WHEN COULD YOU BEGIN WORK? \_\_\_\_\_

LIST ANY OTHER INFORMATION OR SKILLS PERTINENT TO THE POSITION FOR WHICH YOU ARE APPLYING. PLEASE INDICATE IF YOU HAVE A PARAPROFESSIONAL CERTIFICATION OR ANY EMERGENCY MEDICAL OR HEALTH CARE CERTIFICATIONS (continue on back if needed).

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*(Continued on back)*

PLEASE PROVIDE WORK / PERSONAL REFERENCES:

<i>Name</i>	<i>Title / Relationship</i>	<i>Street, City, State</i>	<i>Phone</i>

Current rate of pay is Illinois minimum wage of \$13 per hour.

I understand I will be asked to undergo a background check (by fingerprint) through the Lee/Ogle Region Office of Education and an online Employment History Review prior to being allowed to sub.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

*Completed application may be brought in person or mailed to the Amboy CUSD #272 District Office at 11 E Hawley St, Amboy, IL 61310, emailed to Amy Wittenauer, HR/Payroll Clerk at [awittenauer@amboy.net](mailto:awittenauer@amboy.net) or faxed to 815-857-4434.*