

AMBOY COMMUNITY UNIT SCHOOL DISTRICT #272



"Home of the Clippers"

Board of Education

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Dear Parent/Guardian:

Students whose parents are unable to afford the Student Registration Fees and the Driver's Education Fee may receive a waiver of fees. However, these students are not exempt from charges for lost or damaged books, locks, materials, supplies, and equipment.

A student shall be eligible for a fee waiver when the student currently lives in a household that meets the same income guidelines, with the same limits based on household size, that are used for the federal free meals program.

Application for a fee waiver may be submitted by a student's parent/guardian who have been assessed a fee. Application forms are available at school registration or from the District Office. **A separate application form must be submitted for each student.**

The Superintendent or designee may require family income verification at the time an individual applies for a fee waiver and anytime thereafter but not more often than once every 60 calendar days. **Supplying false information to obtain a fee waiver is a Class 4 felony (720 ILCS 5/17-6).** If a student receiving a fee waiver is found to be no longer eligible during the school year, the Superintendent or designee shall notify the student's parent/guardian and charge the student a prorated amount based upon the number of school days remaining in the school year.

The District Office will notify the parent(s)/guardian(s) within 30 calendar days, after the receipt of the fee waiver application, as to whether the fee waiver has been granted or denied. The District Office denial of a fee waiver request may be appealed to the Superintendent by submitting the appeal in writing to the Superintendent within 14 days of the denial. If the denial is appealed, the District shall follow the procedures for the resolution of appeals as provided in the Illinois State Board of Education rule on waiver of fees.

Questions regarding the fee waiver request process should be addressed to the District Office.

Sincerely,

Jeff Thake
Superintendent

— Excellence in Education —

Ron Gruber
Amboy High School

Joyce Schamberger
Amboy Junior High School

Mary Ann Redshaw
Central School