

AMBOY COMMUNITY UNIT SCHOOL DISTRICT #272 PROOF OF RESIDENCY

A person who knowingly or willfully presents to any school district any false information regarding the residency of a pupil for the purposes of enabling that pupil to attend any school in that district without the payment of a non-resident tuition shall be guilty of a Class C misdemeanor. (Public Act 89-0480) (105 ILCS 5/10-20.12b(e))

Before a child may register and attend our school the following conditions must be met:

- You must be a resident of Amboy Community Unit School District #272
- You must submit a completed CERTIFICATE OF LEGAL RESPONSIBILITY
- You must be able to present proof of residency within the District by providing the required number of documents from Category I and Category II as listed below

Acceptable examples of proof of residency include:

Category I – One (1) document required

- *Homeowner* - A current tax bill with the property owner's name and address and proof of payment (canceled check or Form 1098)
- *Homeowner* - Current mortgage papers (homeowners)
- *Renters* - Signed and dated lease indicating the parent, legal guardian or legal custodian's name and proof of last month's payment, e.g. cancelled check or receipts. Lease must indicate length of lease. If the parent or legal guardian is not the lessee the lease must indicate the names of all individuals residing at the address. If there is not a lease, please provide the LANDLORD VERIFICATION.
- *Mobile Home Park Residents* - MANAGER VERIFICATION and proof of last month's payment, e.g. canceled check or receipts.
- *Residing with District Resident* - If you are residing with a family member and all forms of legal residency are in their names, the district resident must complete PROPERTY OWNER VERIFICATION. It will also be necessary for the district resident to provide the above items as proof of residency. (Owner occupied status removed from your property tax bill.)

Category II – Two (2) documents required

- Driver's License with address within district or vehicle registration with address within district
- Current Voter registration card, current Public Aid card, or current library card
- A current (within 60 days) utility bill (gas, water,) indicating the head of household's name and service address or most recent cable television and/or credit card bill with address within district
- Receipt for moving van rental
- Mail received at new residence

If you have a custody order and are seeking to enroll a student, please complete a CERTIFICATE OF LEGAL RESPONSIBILITY and present required proof of residency as well as a court order, agreement, judgement, or decree that awards or gives custody of the student to any person (including divorce decrees awarding custody to one or both parents.)

If you are establishing residency for a student that is not your child, please complete a CERTIFICATE OF LEGAL RESPONSIBILITY and present required proof of residency.

Families who live out of district and are planning to establish residency should see the requirements as outlined in Amboy CUSD #272 Board Policy 7:60. It will be necessary to provide the above documents to establish residency within the district.

Additional documents may be requested as deemed necessary by the school district on a case-by-case basis, if the school district has reason to question a student's residency.

Additional Requirements:

- Parents/Guardians of ALL NEW students entering any grade level in Amboy CUSD #272 and ALL students entering Kindergarten are required to establish residency, even if the family already has other students enrolled in Amboy CUSD #272.
- Any student who has been previously enrolled in Amboy CUSD #272, left the district for any reason and is returning, must reestablish residency.
- Any currently enrolled student who changes addresses within the district at any time will also be required to prove residency.

**AMBOY COMMUNITY UNIT SCHOOL DISTRICT #272
CERTIFICATE OF LEGAL RESPONSIBILITY**

Please list students enrolling in Amboy CUSD 272 below (please print):

FIRST and LAST NAME OF STUDENT(S)	GRADE
_____	_____
_____	_____
_____	_____
_____	_____

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In connection with the above named student(s), I hereby certify that:

1. I am a resident within the boundaries of Amboy Community Unit School District #272 residing at the address set forth below. I will provide proof of residency as outlined in the PROOF OF RESIDENCY guidelines.
2. I have assumed and shall exercise legal responsibility for the above-named student during the upcoming school year.
3. I am providing and shall continue to provide such student with a place to live within Amboy Community Unit School District #272 during the current/upcoming school year. It is necessary that the resident provide the pupil(s) with a regular fixed nighttime abode. I agree to home visits by school administrators and/or police liaison office to verify the student's residency.
4. I am assuming legal responsibility and providing a residence for such student for purposes other than qualifying such student for enrollment in Amboy Community Unit School District #272.
5. I acknowledge responsibility for such student's regular attendance at school and for such student conduct and performance. I also assume responsibility for any student registration, material fees, lunch fees, charges for damaged materials or any other fees normally the responsibility of the parent/guardian.
6. I will immediately notify the school principal if such student no longer resides with me.
7. I understand that if this child is found to be illegally registered, he/she will be immediately removed from the educational programs. I understand that I will be held responsible for illegally enrolling the student in the program.

NAME OF PARENT/GUARDIAN CHILD(REN) RESIDE WITH _____
(Please print)

ADDRESS WHERE CHILD(REN) RESIDE _____

CITY _____ ZIP CODE _____ TELEPHONE _____

SIGNATURE DATE

My relation to the above named child/children is ___ PARENT ___ LEGAL GUARDIAN ___ FOSTER PARENT
___ OTHER - please specify _____

***** PLEASE NOTE: THIS DOCUMENT MUST BE SIGNED IN FRONT OF A SCHOOL AUTHORITY *****

School Authority's Initials _____ Proof of Residency Received _____ DATE _____

**AMBOY COMMUNITY UNIT SCHOOL DISTRICT #272
PROPERTY OWNER VERIFICATION**

(To be used only for students and their parents living with other family members)

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(Public Act 89-0480) (105 ILCS 5/10-20.12b(e))

FIRST and LAST NAME OF STUDENT(S)

GRADE

_____	_____
_____	_____
_____	_____
_____	_____

To comply with the Amboy Community Unit School District #272's proof of residency requirement, I verify the following information:

1. I am the property owner at:

(address)

(city)

(state)

(zip code)

2. I meet and will provide the proof of residency requirements as outlined by the district in the **PROOF OF RESIDENCY**.

3. The above student(s) and his/her parent(s) _____
have been living in my household at the above address since _____,
to the best of my knowledge will continue residing at this address until _____,
and maintain no other residence temporary or permanent during the school year, outside of
Amboy Community Unit School District #272.

Signature of Property Owner _____

Printed Name _____ Date _____

Telephone Number _____

**AMBOY COMMUNITY UNIT SCHOOL DISTRICT #272
LANDLORD VERIFICATION**

(To be used only when no lease is available)

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(Public Act 89-0480) (105 ILCS 5/10-20.12b(e))

FIRST and LAST NAME OF STUDENT(S)	GRADE
_____	_____
_____	_____
_____	_____
_____	_____

To comply with the Amboy Community Unit School District #272's proof of residency requirement, I verify the following information:

1. I am the property owner at:

(address)

(city) (state) (zip code)

2. That above student(s) and his/her parent(s) _____
(Please print parent(s) name)
have been renting and residing at the property at the above address since _____
(date)
and, to the best of my knowledge will reside at this address until _____
(date)

Signature of Landlord _____

Printed Name _____ Date _____

Landlord Telephone Number _____

**AMBOY COMMUNITY UNIT SCHOOL DISTRICT #272
MANAGER VERIFICATION**

(To be used by Mobile Home Park Residents)

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(Public Act 89-0480) (105 ILCS 5/10-20.12b(e))

FIRST and LAST NAME OF STUDENT(S)

GRADE

_____	_____
_____	_____
_____	_____
_____	_____

To comply with the Amboy Community Unit School District #272's proof of residency requirement, I verify the following information:

1. I am the property manager at

(mobile home park name)

(address)

(city)

(state)

(zip code)

3. That above student(s) and his/her parent(s) _____
(Please print parent(s) name)
have been residing in a mobile home on LOT # _____ at the above address since
_____ and, to the best of my knowledge will reside at this address until _____
(date) *(date)*

Signature of Manager _____

Printed Name _____ Date _____

Manager's Telephone Number _____