

RECORDS DESTRUCTION NOTICE

Amboy Community Unit School District #272 is giving notice to students whose last year of enrollment in the district was 1950-1951. All permanent records of students last enrolled in the district before July 1, 1951 will be destroyed. Student *permanent records are retained for sixty (60) years after the student has left the district.

All temporary records of students last enrolled in the district before July 1, 2006 will be destroyed. Student **temporary records are retained for five (5) years after the student has left the district.

In accordance with the Illinois School Students Records Act and the federal Family Educational Rights and Policy Act, this notice is to inform you of the policies and procedures in reference to school records.

Parents, guardians, and students have the right to review and make copies of the student's records. If you would like to review your student's records, please send your request in writing by July 31, 2011 to:

Amboy CUSD 272
11 E. Hawley Street
Amboy, IL 61310

Permanent Record: Basic Identifying Information, Academic Transcripts, Attendance Record; and Accident and Health Reports

Temporary Record: Family Background, Intelligence and Aptitude Scores, Psychological Reports, Participation in Extracurricular Activities, Honors and Awards, Disciplinary Information; and Special Education Files