

**Amboy High School
11 East Hawley Street
Amboy IL 61310
815-857-3632**

REQUEST FOR STUDENT RECORDS

Date: _____

Authorization for (Former School):

Forward records to:

**Registrar
Amboy High School
11 E. Hawley St.
Amboy, IL 61310**

Please send the cumulative (including grades in progress, if applicable), health, psychological and IEP records for:

Student Name: _____ Grade: _____

Thank you for your prompt response.

Sincerely,

Becky Fredericks
Registrar

Please note: Under the provisions of the Privacy Rights of Parents and Student Act, page 1213, subpart D, 99.30 (b), it is not necessary to have the written consent of the parents to release records “to officials of other schools or school systems in which the student seeks or intends to enroll.”

I certify that I am the parent or legal guardian and have the custody and control of the above named student.

Signature

Relationship to Student

Date